



- MINUTES-General Meeting
- Monday, April 24, 2017
- Briarwood Library
- FINAL

**Call to Order:** Principal Drew Terry called the meeting to order at 6:30pm. Attendance sheet is attached. Quorum present.

**Guest: Steve Thatcher, New Principal:** Drew introduced the new principal, Steve Thatcher. Steve is honored to be part of the Briarwood family, and values the parent and community connection that the PTA provides the school. He is currently principal of Lakeview Elementary in the Lake Washington School District, prior to that he was an associate principal at Eastlake HS, and prior to that was a special education teacher.

### **2016-2017 Board Election**

- President says: **“The next business before the PTA is the election of officers. [Secretary], will you please read WSPTA Uniform Bylaws Article 5, Section 6 pertaining to the election of officers.”**
- Secretary says: **“Officers shall be elected by ballot. If only one candidate is nominated for an office, the candidate shall be declared elected. A member shall not serve more than two consecutive terms in the same office. Officers shall assume their duties on July 1, 2017. To be elected to office, a person must be at least 18 years of age. The person shall have been a member of any local PTA for at least 30 days preceding the election and be entitled to privileges of membership.”**
- President says: **“In accordance with the WSPTA Uniform Bylaws we will proceed with the election. We will now hear the report of the Nominating Committee.”**
- Nominating Committee Representative (Jasmine Brothers) says: **“The nominating committee places into nomination the following:**  
**For President – Nicole Morgan**  
**For Secretary – Kay Compher**  
**For Treasurer – Alison Larsson**  
**For Vice President of Communications – Jen Catherall**  
**For Vice President of Fundraising – Jasmine Brothers**  
**For Vice President of programs – Kathleen Baillie**  
**For Vice President of programs – Nataliya Khan**  
**For Vice President of programs (Art) – Tira Will**  
**For Vice President of Family Nights – Kristi Isaacs**  
**For Vice President of FACE/Outreach – Kristen Slocum”**
- President says **“The nominating committee has named the following persons as candidates for offices of the PTA for the coming year [repeats slate above]”**
- President asks, **“Are there any nominations from the floor?”** There were none.
- President says, **“Can we have a motion to elect the slate as presented?”**  
**MOTION (by Megan Raak) “I move that we approve the slate as presented.”** Seconded by Laila Collins; no further discussion. **Motion unanimously passes.**

### **Secretary's Report, Alison Larsson:**

- Minutes from the General Meeting on March 20, 2017 were presented and approved as written.
- Correspondence (4 items): Thank you note from Kim Hall and Dalaina LaMance for the grant to purchase bear paws for fitness calendars, thank you note from Kelsey Smith's kindergarten class for the grant to purchase scoop chairs for the classroom, general thank you note from Ellie A. (student), thank you note from Barbara Soel for the soup and salad Staff Appreciation Lunch

### **Treasurer's Report, presented by Seung Park:**

- Account Balances as of 4/24/17: Checking \$36766.40 Savings \$15054.11
- Budget Update: The budget committee met on April 5. Several changes were discussed, however it was agreed that we will wait until the May meeting to approve the budget, so we can get firmer numbers of what will be carried over.

- Reanne Nakapaahu asked if PTA could contribute to the expense of having a professional sound technician for Music Alive. This would be \$160 x 4 hours = \$640. In the past this has been paid for by Robin Wood from Liberty out of her budget, but she is no longer able to pay for it. Beth Mohr has asked if other schools can contribute. It was agreed that Reanne and Beth can use their stipend funds which would cover about 1/3 of it and wait and see if the other schools are able to contribute. Since there are so many schools benefitting from Music Alive, it seems fair that they would contribute as well.

### **President's Report, presented by Erin Thacker:**

- Council Update
  - There will be a sleep survey going out for parents and students both this year and next year to see if sleep patterns are affected by the change in bell times.
  - Superintendent Ron Thiele said that the teacher contract negotiations may be delayed due to the state's lack of approved budget. The state is supposed to have a budget approved by 6/30.
  - Event: "What Every Parent Wants to Know about the Issaquah School District", Friday 6/9 @6:30 at Apollo. Interpreters are available in Mandarin, Spanish and Korean. Free child care and snacks. Separate information sessions for Elementary, Middle, and High School parents.
  - ParentWiser event: Jessica Lahey "The Gift of Failure" 4/25 at 7pm at Issaquah HS.

### **VP Reports:**

- Communications, Michelle Splaver: Michelle is working on the May newsletter, which will be the last one of the year.
- Volunteers, Kristen Slocum:
  - Kristen is gathering VIP nominations, please email her with any volunteer appreciation
  - Book Fair and Carnival volunteer opportunities are on the website.
  - If there are teens wanting to help with carnival, sign them up as "teen volunteer" under the parents' name, and email Kristen with their information.
- Programs, Nicole Morgan
  - Movie Night was a success
  - Staff Appreciation Week is 5/1-5/5. On Monday 5/1 there will be a coffee cart, and on 5/4 there will be a brunch, there are a few spots left to bring food for the brunch, the sign-up link went out in E-News.
  - 5<sup>th</sup> Grade Sponsored BBQ will be on June 1
  - Yearbook (Erin for Tira Will): There have been 530 yearbooks sold, we purchased 550. The goal is to have yearbooks delivered on 6/9
  - Book Fair (Katie Breuel): 5/1-5/5 "Happy Camper" theme. BOGO, smaller fair than the one in the fall. All for Books is also BOGO. Becca Heeter is shadowing to be chair next year. Need volunteers on Tuesday and Thursday after school, and clean up help on Friday afternoon (during school day)
- Art, Erin Thacker: Bellevue Art Museum 5/1-5/5, all volunteer spots have been filled. Tira Will will contact volunteers for training.
- Fundraising, Jasmine Brothers
  - Cookie Dough update: Sold \$20456.13, the profit is \$9300. The new Otis Spunkmeyer rep was great to work with.
  - McTeacher Night: Received \$1025.37 in tips, waiting for check for our percentage of profits.
  - Apperson School Supply ordering: Jasmine met with the Apperson rep, we should get 5% rather than 10% this year since last year we were a pilot school. Some of the products may be changed to higher quality. An option to donate \$25 for "Tools for Schools" can be added to the website. The date to start ordering is set for June 20.
- Family Activities, Erin Thacker for Danielle Hunter
  - Carnival Committee has met and everything is on schedule
- ISF (Rebekkah Leibowitz)
  - Nourish Every Mind Luncheon 5/11 at Meydenbauer Center
  - Nourish Every Mind Breakfast 5/17 at Eastridge Church in Issaquah

- Invitations have been sent to all new board members

### **Staff Report (Laycie Rader)**

- The volunteer appreciation lunch will be in June, there has not been a specific date set.
- There will be a Search & Rescue drill, to practice for a large earthquake situation. The date will be May 24 (weather-permitting) at around 9-9:30AM. Parents are needed to try to pick up children and go through the process of signing their child out.

### **Principal's Report (Drew Terry)**

- There was a threat to Liberty HS last Thursday and Liberty was closed on Friday, however Briarwood was open. There was a question concerning the safety of the students in portables, asking if the back gate could be closed and the portable doors locked when there has been a threat to safety. The teachers are able to lock the portable doors, however the back gate needs to remain open as it does not have crash bars in case people need to get out, and it is too expensive (\$15,000) to retrofit.
- Staffing Updates
  - Drew Terry is moving to Cougar Ridge to be Principal
  - Laycie Rader is moving to Clark to be Assistant Principal
  - Meghan Gordon is leaving to teach overseas
  - Jenna Thoresen is moving back to 2<sup>nd</sup> grade
  - Mrs. Brousseau and Mrs. Evans are moving from 3<sup>rd</sup> to 4<sup>th</sup> grade
  - Erin Foster is moving to Cascade Ridge Elem
  - Alicia Pusey is moving to 1<sup>st</sup> grade
  - Vicki Martinson is returning to Briarwood and will teach 3<sup>rd</sup> grade
  - Ian Ilgenfritz is leaving and will be replaced by Alexandra Lemelson
  - Retiring are Barbara Soel (to be replaced by Sarah Threlkeld), Pam Lindner, and Kim Hall (to be replaced by Delaina LaMance)
  - Steve Thatcher, incoming principal, will attend interviews when possible.
- Drew is advocating for Briarwood to have an Assistant Principal rather than Dean of Students, since Briarwood is now the 4<sup>th</sup> largest Elementary in the district, and other smaller elementary schools have Assistant Principals.
- There were 87 students that applied for Science Tech; 26 were drawn and 5 of those are Briarwood students.
- A new portable will be added next year, between the two staircases where there is currently a large boulder
- 5<sup>th</sup> grade has started the SBA assessment, it is going smoothly. Science Tech will start next week, then 3<sup>rd</sup>, then 4<sup>th</sup> grade.
- 20 new security cameras were added over spring break
- Running Club will be on Thursday afternoons from May 4 through June 1. About 130 kids are in Running Club
- Drew will be accepting student placement requests for next year through May 12. Personal letters only (no emails), one letter per child.
- Next year, Bear Chorus will be held before school due to the bell time change
- ASAP will be after school, since attendance would not be good if it were held before school

**Adjourn:** Meeting adjourned at 7:52pm

Submitted by:

Alison Larsson  
Secretary, Briarwood Elementary PTA 2.6.5